



Hillstone Primary School

CHARGING AND REMISSIONS POLICY

The Governing Body recognises the valuable contribution that the wide range of additional activities can make towards the children's personal and social development e.g residential, trips, drama, music and sports. The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the children.

We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curriculum and extra curriculum) independent of their parents'/carers' financial means.

This policy describes how we will do our best to ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

Charging Policy

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

Charges

The Governing Body reserves the right to make a charge in the following circumstances:

- **Trips** – the Governing Body may ask parents for a contribution towards the cost of any trip that takes place during school hours.
- **Residential Trips** – are organised for years 2 to 6. The Governing Body will charge for residential to ensure the cost of the residential are met. Every child will be given the opportunity to attend at least one residential, if a parent does not pay for a residential the child will not be penalised and removed off the trip, however they will not be able to attend any other residential, until the previous residential is paid and the new residential is paid in full and in advance.
- **Clubs** – The Governing Body will ask the parents to contribute toward the cost of any extra curriculum activity. This is to ensure the cost of the club is met.
- **Music** – The Governing Body will ask the parents to contribute towards the cost of any extra curriculum music activity, Hillstone Primary, acknowledges that the actual expense involved in these classes and yearly sets aside additional funds to help with the costs.
- **After School Care** – The Governing Body annually reviews and updates the after school care costs and value for money. The current cost is £7.50 per session, per child.
- **Nursery Fees** – The Governing Body annual reviews and updates the costs of a full time placement and value for money. The current cost is £57.50 per week, per child. These fees must be paid in advance in accessing the childcare.



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- **Kindergarten Fees** – The Governing Body annually reviews and updates the costs of a placement within our Kindergarten and value for money. The following is a breakdown of costs:-
 - Full Time paid placement (including lunch care) £21.50 per day, per child
 - Part Time paid placement £9.00 per session, per child
 - Lunchtime Care £2.50 per lunchtime, per childThese fees must be paid in advance of accessing the childcare.
- **Dinner Monies** – The Governing Body annually update and review the costs of the school dinners, the current charges are:
 - Main school £2.10 per child, per day
 - Nursery and Kindergarten £1.85 per child, per day
- **Snack** – The Governing Body annually update and review the costs of the school snack, the current charges are:
 - Infant Snack .25p per day, per child
 - Junior Snack .35p per child, per day
- **Uniform** – The Governing Body review and annually update the costs of the school uniform in line with increases from our suppliers.
- **Loss, damage and breakages** – in case of loss, damage or breakages of school books or activity packs on loan to parents the school will make a charge to cover the cost of replacements.

Hillstone Primary does not aim to profit from any charges imposed by the school. In the event of insufficient contributions being made some activities may have to cancel.

The Governing Body will annually review this policy and reserve the right to amend the categories for which a charge may be made.

Remissions Policy

Where the parents of a child are unable to meet any one of the charges the school may make an application to the Head Teacher for the remission of charges. The Head Teacher will consider each case independently and if necessary will seek advice from the finance committee.



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