Role: Head of PE and Sports Coach

Hillstone Primary School

PE Co-ordination Personal Action Plan 2025-2026



Outcomes Targets	Success Criteria
Ensure all children are getting 2 hours of high quality physical education.	All children are getting a minimum of 2 hours of activity including PE,
All students will also have the opportunity to take part lunch time activities	lunchtime sports and after school club / Sports.
and extra-curricular clubs	Carry out daily PE assessments to monitor children's progression and
	identify G&T and SEN children
	Structured play
Continue to establish links with Archbishop Illsley Partnership to support with competition (Andrew Root).	Children are learning different movements, self-discipline, keeping fit and healthy and socialising.
with competition (vinarew noot).	Treating and socialising.
Birmingham School Sports Association (BSSA) Chris Smith	Take part in as many as possible competitions across the range of leagues
Saltly Schools Football League	and competitions that we enter.
	Run frequent Level 1 intra competitions within school including. Sports
Compete in level 1 & 2 competition to achieve Gold School Games Award.	Day, Feast days' celebrations and PPA carousel activities
If possible, achieve a Level 3 competition such as the Birmingham City	
Games	
	Monthly updates on the school website (<i>Desirable</i>) and newsletter
Send out monthly newsletters and update the school website informing parents about events that have taken place	(<i>Realistic</i>) about up-and-coming events as well as sports premium funding and write ups on activities already taken place.
parents about events that have taken place	and write ups on activities already taken place.
Provide swimming lessons for Year 6 as a Priority to achieve the national	Negotiate with Pop-Up School Pool Swimming Co-ordinator and SLT about
expectation of swimming 25m unaided. Develop swimming throughout the	timetabling and assessment.
year groups over the course of the academic year.	Year 6 (Intermediate & Advance Top-Up Swimming)
-Heavy focus on water safety and self-rescue	Year 5 (Intermediate Swimming)
-Imbed SEND swim sessions for SEND children by 2026-27 and to continue	Year 4 (Intermediate Swimming)
the following years	Year 3 (Beginner Swimming)
	Year 2 (Beginner Swimming)
	All in Spring term 2 for (6-8 weeks)
Ensure all teachers are confident in delivery of their own PE lessons	High quality PE provision will be accessible to all pupils
	Staff are able to access coaching courses and PE specific CPD to work
	alongside LF during lesson time to develop subject knowledge

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Support Document for Whole School Development Plan





Aim to achieve the Gold School Games Award as held in previous years and Achieve (Gold

Completed 2024-25) Aim: for Platinum by 2026-27

LF to meet termly to review evidence for school games with SGO Andrew Root (Archbishop Ilsley Partnership)

Steps to be Taken	Lead Person	Timescale Start -End	Resources	Monitoring IMPACT	Evaluation -
				(who, when, how)	SUSTAINABILITY
					(who, when, how)
Engage with various	PE Lead (LF)	Started September		PE Co-ordinator to	To review with
bodies such as Girls FA,		2025 and ongoing	School Games	create an inclusive PE	Headteacher Jason
SGO to get support		every academic school	Organiser	timetable of activities	King at the end of each
with PE provision.		year thereafter.		and have a structured	academic year to
			PE Leads Networking	curriculum map which	discuss the
		Reviewed 2024-25		coincide with	effectiveness of PE and
			Sport Birmingham	competition dates and	competitions.
				events	
			Pathway to Podium		To continue annually
					and enter competitions
					that fit with the
					strengths of our pupils
Inclusion, Equality &	Girls FA Lead (LF)	Started September	Local Schools	PE Co-ordinator, SLT	Girls' extra-curricular
Girls' Participation		2025 and ongoing			participation up +20%
	Staff Promotion		SGO	FA & Youth Sport Trust	from 2024-25

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Equitable access and	Total Santon Bevelopinient	every academic school	Hillstone Facilities		
uptake in curriculum and clubs		year thereafter.			PE policy updated to reflect Equality Act and
		Reviewed 2024-25			Equal Access, single- sex sport
		Girls' FA role for East			эсх эрогс
		Birmingham in place 2028			
Carry out an audit of	PE Lead (LF)	Ongoing	PE Hub & Get Set PE	CPD sessions and Co-	Work alongside 3-5
current PE provision Reviewed 2025-26			Schemes of work and assessment sheets to	teaching with informal observations or walk	members of staff especially new
Neviewed 2025-20			be used for topic PE	throughs to help	teachers RQT's to
			Lessons	improve the standard	deliver their own
				of PE lessons	successful PE lessons
					Lessons on timetable
					(WS) With Support
					from LF
Ensure the upkeep of equipment	PE Lead (LF) All Staff	Start and End of every half term	Keep a List	PE Lead and all teachers need to make	LF to check cupboard half termly to keep on
equipment	All Stall	Make sure equipment		sure equipment is	top of equipment.
Audited April 2024		for the correct		properly put away.	Feedback from
New Equipment		activities are fully		Make the lunch time	teachers if new
Purchased September		stocked		staff use a separate	equipment is to be
2025				resource for equipment so that PE	purchased.
				equipment is kept fore	Buy good quality
				PE use only	equipment so it lasts

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Support Document for win	Support Document for Whole School Development Plan							
Review and determine	PE Lead (LF)	September 2025-July	PE Scheme of work to	PE Co-ordinator to lead	Staff feedback when			
confidence of all staff		2026	be linked to their own	a Staff INSET	possible and at INSETS			
to deliver the PE			planning	Completed (January				
curriculum.				2026) 'around the	Teachers to deliver			
			Lesson assessment	quality of PE and	their own lessons to			
Assessment for our			sheets for AFL to	inclusive/ active	create sustainably and			
children within PE,			coincide with PE	lessons'	consistency for the			
lesson to lesson, Sport			Milestones		school and the children			
to Sport (Topic)				Staff feedback	whilst assessing them			
			Courses?		in PE also.			
Assessment for				School Milestone				
Learning				Trackers (completed				
				Annually)				
Review Schemes of	PE Lead (LF)	Review Annually	PE HUB Online	PE Co-ordinator, Class	LF and JK at end of the			
Work to make them fit	SLT		resources	teachers and Phase	academic year to			
for purpose and to				leaders to work	discuss the SOW and			
meet the needs of the			2016 Get set PE	together using scheme	was it of benefit to our			
children in our school.			resources across a	and link success criteria	pupils and staff			
			multitude of sports	and objectives to the				
			(Hard Copies Only)	assessments	*PE Hub seems a good			
					resource and is liked by			
			2014 edition Merton		staff if not a little too			
			School Sports		detailed.			
			Partnership Staff area					
			resources on hand for					
			all staff					
			Get Set PE online plans					
			2018					

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			Youth Sports Trust (YST) membership and resources		
Take part in 10+ Inter- Schools competition with other primary schools including opportunities for our Pupil Premium and SEND Children	PE Lead (LF) Staff that may want to attend specific sports or events Staff that have ran clubs	Termly and Rolling throughout the school year 2025-26	Use links with our various networks to compete in Inter school's competitions	Encourage all our pupils to actively take part in every competition available for us to participate and enjoy the benefits of competition.	School and pupil feedback (Pupil Voice) SEND inclusive Different types of activities that may not be considered conventional
					Inclusion, Participation, Enjoyment and Engaging
Celebrate Sporting successes in assemblies	PE Lead (LF)	Weekly and in big celebration Assemblies	PE Lead and Teachers to notify HT of success	Every Wednesday during assembly and	PE Lead to see record number of children
and present trophies and certificates to	SLT		of pupils and squads	Friday Newsletters offers the chance to	with achievements and hope to see
pupils. Children will be		Newsletters		present awards and list	progression and
encouraged to bring in				achievements of the	numbers increased,
any trophies or certificates from		Hillstone Stars		sporting results that week which can be	through logging names and keeping track of
outside of school/ to				presented in front of	results and activities
highlight and showcase achievement				the whole school.	taken part.
To encourage a healthy	PE Lead (LF)	Daily and where	60 Active minutes	PE Lead to be seen on	PE Lead to speak to
active lifestyle which will increase physical	Health 4 Life School	suitable	throughout the child's school day, linking to	playground most lunch times with various	class teachers to see if
will illicrease physical	Health 4 Life School		scribbi day, illikilig to	unies with various	pupils are more

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Support Document for W	nole School Development	Plan			
activity in the			30 additional minutes	activities and have	engaged in their
playground in the			of physical activity	playground sports	afternoon learning
morning, lunchtime			within school time.	equipment accessible	after physical activity
and after school clubs				to the children	at morning break and
			Active class rooms		lunchtime on half
				Structured Playtimes	termly basis?
			Daily Mile?	and games provided by	
			Modeshifters?	lunch time supervisors	
				or class pupil play	
			Activities out at Lunch	leaders	
			times via staff play		
			leaders?		
Provide strategies for	PE Lead and staff (LF)	Continual Year to year	Breakfast Club	PE-Co-Ordinator and	School to monitor
targeted Pupil	to identify vulnerable			SLT to offer exclusive	targeted group
Premium children who	or targeted children.	Possibly weekly	Lunch Clubs	allocations of club	children and tracking
do not engage in		through clubs and PE		places and subsidising	the progress through
physical activity with a	Whole school approach	lessons	After School Clubs	costs for things like	things like improved
focus to direct towards	with staff identifying			residential and trips.	class room behaviour,
after school clubs	children of need or	Physical Physio	Residential and off-site		'Hillstone Behaviour
	least active.	sessions for certain	trips		Policy' & individual
		children with needs			reward 'Stamps'
					learning outcomes and
	25 (1 (5)	. "		51	targets met in class.
Keep school website	PE Lead (LF)	Annually	The school websites	Photos from sporting	Pupil and parent
updated with the	The halo of Cale		T 200 - 100 - 10	events to be posted on	feedback
spending of Sports	The help of School		Twitter Handle	school PE notice	
Premium Complete	Business Manager & IT			boards	
September 2025	Co-ordinator (JM &				
	CC))				

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Support Document for W	noie School Development	Fidii			
Oversee the School				Update twitter with	
Twitter Account for				important school	
sporting uploads				information including	
				sport pictures and	
Update the sports				awards etc.	
boards around school					
Prepped July 2025					
				Also pictures from	
				clubs and school event	
				days to show evidence	
				of activities being	
				undertaken.	
Year 2, Year 3, Year 4	Selected Staff	Once a year	Various Primary	Photos from the	School committed to
Year 5 and Year 6			experienced centres	activities	continue this offering
Residentials		October 13 th -15 th	such as In2Action	The social, physical and	annually
		Brighouse (Autumn		mental wellbeing	
		Term 1) Yr2	The importance of	benefits of these trips	Possible funding to
			Outdoor Adventurous	for our children who	subsidise for our most
		October 13 th -17 th	Activities (OAA) linked	would not usually be	vulnerable families for
		Woodlands (Autumn	to the curriculum.	able to attend such	children to afford such
		Term 1) Yr6		places and enjoy a	experiences.
		No. 1 and 1 and 1 and 1		variety of different	
		November 17 th -19 th		activities, not normally	
		Brighouse (Autumn		accessible at school.	
		Term 2) Yr5		D. mil Maine	
		Falamiam, 25th 27th		Pupil Voice	
		February 25 th -27 th		questionnaires /	
		Brighouse (Spring Term		Feedback sheets	
		1) Yr4			



papport botaline it in those benedit better principle it in					
		May 6 th -8 th Brighouse (Summer Term 1) Yr3			
		(Summer Term 1) Yr3			

Vision and Objectives

- Promote Physical Literacy: Develop basic motor skills, coordination, and confidence in physical activities.
- Health and Well-being: Foster a culture of health, fitness, and mental well-being.
- Inclusivity: Ensure PE is accessible to all students, regardless of ability, gender, or background.
- Skill Development: Focus on foundational skills like running, jumping, throwing, balance, and teamwork.

Our Strengths at Hillstone:

- We have a variety of sports clubs during lunch time and after school including Gymnastics / Dance, Football, Dodgeball, Basketball, Cricket, Multi Skill for KS1, and Tennis
- During outdoor times such as play and lunch time (excellent zoning of activities and staffing)
- We are blessed with excellent space and facilities such as a large field, 2 large playgrounds and 2 excellent sized indoor halls to use.
- Structured PE sessions and outdoor learning takes place throughout the school.
- We have a successful Sports Day each year during the summer term 2.
- A variety of exciting PE equipment and resources are available and useful for PE sessions and outdoor activities.
- Intra-School competitions to be organised on a termly basis.
- Decent PE resources and planning materials for staff



- Create a specific admin and preparation time every week for PE Lead to plan and set an effective timetable for upcoming events/fixtures so all staff are aware of what is happening that week in advance, sending out messages about events on the bulletin newsletter or Scholar pack, Letters / Forms sent out early for children/parents for fixtures tournaments in order to retain permission response for vital Risk Assessments
- EVC Co-ordinator (LF) to collate Risk Assessments and to give enough time for paper work to be checked before trip or competition.
- To Introduce and expose the children to new sports such as Boxing / Box Fit (Broader range of sport)
- Assessment of the children in PE with the lesson assessment tracker and PE Hub Milestone Key performance indicators to meet and review each term

Our PE curriculum:

Every child at Foundation, Key Stage 1 and Key Stage 2 receives 2 hours of good quality PE teaching each week, plus the attention of giving an additional 30 minutes of physical activity each day external the allocated 2 hour PE slot given to each class.

• Please see the curriculum map attached to show our broad PE offering https://classic.thepehub.co.uk/curriculum-plan-builder/

This Action Plan has been written with the following success criteria to achieve by the end of the school year and to support the Whole School Development Plan: Our School Primary Physical Education (PE) Action Plan outlines the strategies, goals, and initiatives aimed at improving physical education standard for our children and staff.

- Self- evaluation shows that provision and outcomes for PE and school sport are judged as embedded and becoming of high standard and consistency
- PE lessons across the school are at least good with outstanding features with all pupils engaged and making good progress
- PE curriculum is diverse with opportunities for all pupils to develop their leadership, coaching and officiating skills, apply their core skills in a range of different or new environments and include learning opportunities for health and wellbeing
- A large majority of pupils involved in at least one physical/sporting activity over and above PE lessons (after school, lunchtimes or home)
- All pupils receive at least 2 hours of high quality physical activity each school week



• To continue spending the Sports Premium on new and additional areas to support our children through the subject of Physical Education (See Sports Premium Action Plan Template on the expenditure of SP.

Curriculum Development

- Age-Appropriate Activities: Design PE activities suitable for various age groups.
- Variety of Sports: Introduce a wide range of sports to engage different interests.
- Structured Lesson Plans: Develop clear, engaging lesson plans that align with curriculum goals.
- Cross-Curricular Links: Incorporate physical activities into other subjects for example Maths, Science, Literacy and Phonics etc.

Resources and Equipment

- Adequate Equipment: Ensure a wide range of PE equipment is available and well-maintained (Sports Safe Service / 3D Logistics) to meet the topics of the curriculum map.
- Safe Spaces: Guarantee that playgrounds, grass areas and hall facilities are safe and suitable for activities.
- Technology Integration: Use of technology for example pedometers, heart rate monitors (desirable) to enhance learning and tracking, but also the use of media for demonstrations and use of iPads to film good practice and to use ICT knowledge within PE lessons as a form of reflective practice.

Professional Development for Staff

- Training for Teachers: Provide regular training for teachers on delivering effective PE lessons.
- First Aid and Safety Training: Ensure staff are experienced and equipped to handle injuries or emergencies, both on site and off.
- Guests and guest Coaches: Invite professionals or local athletes to run specialised sessions or deliver talks on their experiences.

Assessment and Monitoring

- Track Progress: Implement systems to assess physical development and student engagement, using the milestone trackers and pupil voice feedback sheets.
- Feedback and Reflection: Use feedback from students and parents to adjust the PE programme.



• Use Rosenshine's Principles (Desirable) To imbed learning by promoting effective teaching practices. The principles are grounded in cognitive science and emphasize the importance of clear instruction, practice, and feedback.

Summary of Rosenshine's Principles

I believe these points link heavily not only to everyday learning and within the PE subject but mastery of different applied skills:

- 1. Begin a lesson with a short review of previous learning
- 2. Present new material in small steps
- 3. Ask a large number of questions and check responses
- 4. Provide models
- 5. Guide student practice
- 6. Check for understanding
- 7. Obtain a high success rate
- 8. Provide scaffolds for difficult tasks
- 9. Require and monitor independent practice
- 10. Engage students in weekly and monthly review

These principles are aimed at maximizing student engagement, retention, and mastery of content, creating a more effective and structured learning environment.

Student Engagement and Motivation

- Extracurricular Activities: Offer after-school sports clubs and competitions to encourage ongoing participation.
- Rewards and Recognition: Implement incentive programs (Stamps, Hillstone Stars) to reward effort and achievement.
- Inclusive Games: Incorporate games that cater to students with different abilities and fitness levels.

Partnerships and Community Engagement

- Parental Involvement: Encourage parents to support physical activity outside of school.
- Local Clubs links: Build partnerships with local sports clubs for pupil participation and opportunity.
- Mental Health and Well Being Awareness: Promote initiatives like "Active Week" or "Walk to School Day" to foster an active lifestyle.



- Come as your favourite Sports Star fund Raiser (YST)
- Take part in National Schools Sports Week (YST)

Health and Safety

- Injury Prevention: Teach dynamic warm-ups routines.
- Supervision Standards: Ensure adequate adult supervision during all physical activities.
- Safeguarding: Safe practice aligned to KCSIE (2025) (Terri Scott).
- Annual PE risk assessments signed off (incl. gymnastics, swimming, fixtures, changing rooms).
- All staff read KCSIE Part 1 / Annex A; DSL QA spot checks termly.

PE Funding and Sport Premium Budget Allocation

- See Sports Premium Template, published on Website
- PE & Sport Premium (Primary): funding formula £16,000 + £10 per eligible pupil. Hillstone gets (£19,480)
- Must be additional/sustainable; publish impact report by 31 July 2026 and complete the digital reporting form (*published July 2025*) no capital spend, swimming data required. 2024–25 conditions.
- 2025–26 funding confirmed at £320m nationally and two instalments

The Importance of SEND Sensory / Therapy Swimming sessions

Sensory Swimming offers numerous benefits for our children with special needs by providing a therapeutic environment that engages multiple senses. These benefits include:

- **Physical Development**: Swimming helps improve muscle strength, coordination, and balance. It offers low-impact exercise, which is especially beneficial for children with motor difficulties, as it reduces the risk of injury while promoting mobility.
- Sensory Integration: The water provides deep pressure and resistance, helping children process sensory information more effectively. This can be particularly helpful for children with sensory processing disorders, as the aquatic environment helps them better manage and respond to sensory input.
- Improved Coordination and Motor Skills: Swimming enhances both gross and fine motor skills. The repetitive nature of swimming strokes and movements helps children with motor planning and coordination issues to develop better body awareness and control.



- Emotional and Psychological Benefits: The calming effect of water can reduce anxiety and stress. For children with autism or other
 neurodevelopmental conditions, the buoyancy of water offers a sense of freedom and relaxation, promoting emotional regulation and enhancing
 mood.
- **Social Skills Development**: Group swim lessons or water activities provide opportunities for children to interact with peers, improving their communication and social skills in a less structured environment.
- **Increased Confidence and Independence**: As children learn new swimming skills and become more comfortable in the water, they often experience a boost in self-esteem and a sense of accomplishment. This newfound confidence can carry over into other areas of their life.
- **Cognitive Benefits**: Swimming has been linked to improved focus and cognitive functioning. The multi-sensory stimulation and coordination required can help enhance attention span, problem-solving skills, and cognitive development.
- **Therapeutic Relaxation**: Water provides a supportive and pressure-relieving environment, which can help reduce muscle tension and improve overall relaxation. This can be especially helpful for children with physical disabilities or muscle stiffness.

Overall, sensory / therapy swimming provides a holistic therapeutic approach, addressing the physical, sensory, social, and emotional needs of children with special needs within our school. **Project to be introduced in Spring 2 2026**

Review and Improvement / Areas for Development

- Annual Review: Regularly review the effectiveness of the PE program and update the action plan accordingly via meetings with Head, SLT and trustees.
- Student Surveys and Pupil Voice: Use questionnaires to assess enjoyment and areas for improvement in PE lessons. Speak with Sports Council and School Council.
- Continue to network with other primary schools in the local area, in order to organise inter-school friendly competitions.
- Staff training in development areas create a time for an inset training day or afternoon.
- Update school website regularly to show competitions and clubs that are taking place
- Accessible resources

This action plan, I believe ensures that physical education is not only fun but also taught well, educational and promotes lifelong healthy habits that we can hopefully instil in our school children to enjoy sport and physical health/fitness.